

Department of History
Portfolio Check List

Complete this check list legibly and sign and date at the bottom. Use this as the cover sheet for the portfolio.

Student Name and ID number:

Required Elements in the Portfolio

1. Check List
2. Student Information Sheet (*attach current CSUSM unofficial transcript*)
3. Portfolio Narrative
4. Three student papers (along with course syllabus and assignment instructions if not included in syllabus)

Check each box to verify you have addressed these portfolio requirements:

- The narrative is 1000-1250 words in length.
- Each paper demonstrates the student’s consideration of/reflection on the relevant historical themes, as appropriate for the major.
- All papers are from upper-division history courses.
- All papers received a grade of C or better, and were completed within three years of proposed graduation date.
- All papers were individually authored by the student submitting the portfolio.
- Combined total of three papers is at least 15 pages and a minimum of 3750 words.
- All papers are original papers submitted to instructors, with comments and grade.
- At least one paper contains a significant amount of work with primary source material.

Indicate Paper Title and Course:

- If you have already completed the 400-level seminar, the 400 research paper is included. Write N/A if you have not completed the 400-level seminar.
- For each of the three papers, list below: Paper Title, Course Number, Course Title, Semester Completed

- 1.
- 2.
- 3.

I submit my portfolio for consideration by the Department of History.

Student Signature and Date