

**Effective Date: 02/28/2006**

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**IV. DETERMINATION OF REASONABLE ACCOMMODATIONS**

Disabled Student Services will serve in a consultative capacity to assist in determining reasonable accommodation.

**V. RESPONSIBILITIES OF REQUESTORS**

It is the responsibility of the event attendee with a disability to notify the campus sponsor in a timely manner which is at least seven working days prior the scheduled event. It is important to understand that some accommodations, such as the reproduction of material into alternate format or scheduling qualified sign language interpreters may require more notification than seven working days. However, every effort will be made to provide reasonable accommodations in a timely manner.

**VI. ENFORCEMENT**

California State University San Marcos is committed to providing reasonable accommodations as outlined in ADA. Concerns regarding accommodations for faculty and staff should be referred to Human Resources & Equal Opportunity. Concerns regarding accommodations for students should be referred to the Dean of Students.