



Credit By Challenge Examination Form

Part I: STUDENT INFORMATION

Last Name, First Name Middle Initial

CSUSM Student ID

CSUSM Email

Daytime Phone Number

Part II: COURSE INFORMATION

Indicate the course to be challenged: (only one course may be selected per form)

- ECON 201 ECON 202 GBM 425 GRMN 101 GRMN 102 GRMN 201 GRMN 202
- JAPN 101 JAPN 102 JAPN 201 MKTG 302 SPAN 101 SPAN 102 SPAN 201
- SPAN 301A SPAN 301B _____ (Other Course Requires Department Approval)

I plan on completing the Credit by Challenge Exam: Spring 20____ Fall 20____

I plan on enrolling in the course to earn the "credit": Spring 20____ Summer 20____ Fall 20____

I elect to challenge the course selected above. I have read, understand and agree to the University policy on Credit by Challenge Exam, as presented on the reverse side of this form.

Student Signature: _____

Date: _____

Part III: APPROVALS

APPROVING SIGNATURE(S): (see reverse for required approval by college)

DATE APPROVED

Academic Advisor/Dept: _____

FOR ACADEMIC DEPARTMENT USE ONLY:

EXAM DATE: _____

EXAM RESULTS: PASS/Credit No PASS/No Credit

EXAM RESULTS REPORTED BY:

(Print Name) _____

(Signature) _____ Date: _____

Distribution: **Copies** to Academic Department and Student; **Original** to Registration & Records/Student File

CALIFORNIA STATE UNIVERSITY SAN MARCOS
POLICY ON CREDIT BY CHALLENGE EXAMINATION

A student may elect to receive credit for a course by challenge examination for any course approved by the academic discipline as a course eligible for challenge. The following restrictions and procedures apply:

* Students must register for a Credit-by-Challenge Examination by printing a form available on the [Registration and Records website](#) and taking this to the appropriate department by the end of the fifth day of classes in the semester.

COLLEGE OFFERING COURSE TO BE CHALLENGED	SUBMIT FORM FOR APPROVAL SIGNATURE TO:
College of Arts and Sciences	Academic Department of the course (ie. World Languages)
College of Business Administration	CoBA Advising Office
School of Nursing	SON Staff Academic Advisor

* Credit is recorded on the student transcript as awarded in the semester following the successful challenge of a course. Students challenging courses in the Spring Semester have the option of having the credit reported in either the Summer Session or the Fall Semester, but must specify on the form requesting the examination whether they want to have the credit recorded during the Summer session or the Fall semester. Students must pay all applicable University fees for the term in which the credit is reported on the transcript. The successfully challenged course is included in determining all fees, including the State University Fee.

* Examinations are scheduled to take place early each semester. Students will receive their results prior to the beginning of the Priority Registration period for the next term.

* Successful challenge of a course will result in a grade of Credit. Successfully challenged courses do not count against the limit on the number of courses that may be taken for a grade of Credit/No Credit and can be applied to major requirements with the approval of the major department.

* Credit by examination may not be used to fulfill the residency requirement. (Title 5, §40403)

* A student must demonstrate competency in writing skills as part of the challenge examination.

* Students may not challenge courses under the following circumstances:

- (1) Students may not challenge courses in which they are currently enrolled.
- (2) A student may not elect to challenge a course for which any grade (including "U", "F", "WU", "IC", "NC", or "AU") was received in a previous semester, for which academic renewal has been granted, or for which a prior challenge has been unsuccessful.
- (3) A student may not challenge a course that is listed in the catalog as a prerequisite for a course in which academic credit has already been granted.
- (4) Courses cannot be challenged to fulfill upper-division General Education requirements.

Students who successfully complete the challenge exam for a course for which the challenge was prohibited (as detailed above) will not receive credit.