

FACULTY SERVICE AND VOTING WHILE ON LEAVE

POLICY
NEAC 102-96

Effective Date: May 4, 2005

I. Service**A. Leave of Absence**

Faculty members who are on any leave of absence may not serve in the Academic Senate or on university-level committees during the time of their leave. Refer to the following chart for eligibility to serve on Peer Review or Promotion and Tenure Committees:

<i>Performance Review for:</i>	<i>Must not be on leave for any part of:</i>
Retention only	Fall Semester
Retention w/ Tenure and/or Promotion	Academic Year
Tenure and/or Promotion	Academic Year
Periodic Evaluation and Post-Tenure Review	Spring Semester

During the time of their leave, faculty may run for election to the Academic Senate or a university-level committee for a term that begins after the time of their leave ends.

B. Faculty Early Retirement Program (FERP)

Faculty members who have a FERP appointment shall be eligible to serve on committees only during periods of active FERP employment. They may not serve on Promotion and Tenure Committees, as defined in CBA Article 29.19. They may serve on a Peer Review Committee during a period of inactive employment only upon the request of the department and approval of the President, as defined in CBA Article 15.35. During inactive employment periods, they may run for election to the Academic Senate or a university-level committee for a term that begins during a period of active employment.

II. Voting

Faculty on personal leaves of absence without pay (as defined in CBA Article 22) are ineligible to vote. Faculty members who are on any other type of leave of absence, or in a period of inactive employment for the FERP or Pre-retirement Reduction in Time Base Program (as defined in CBA Articles 23, 24, 27, 28, 29 and 30 respectively) may retain their voting rights during the time of their leave or inactive employment period. If a faculty member desires to vote while on leave or during an inactive employment period, the faculty member must furnish the Office of the Academic Senate, by the beginning of the leave or inactive employment period, an address to which the faculty member wants ballots sent. Faculty who do not exercise this option to vote will not be counted as voting members for purposes of determining whether sufficient votes have been cast to settle an election.