

Course Classification System

The formula used to determine faculty workload for "S" (supervision) classes is as follows:

$$\text{Enrollment} \div \text{S Factor} \times 12 = \text{WTU}$$

The formula used to determine faculty workload for "C" (classroom) classes is as follows:

$$(\text{Adjusted Course Credit Units}) \times (\text{K-Factor}) \times (\text{Team Teaching Fraction}) = \text{WTU}$$

The California State University COURSE CLASSIFICATION SYSTEM

Course Classification Number	APDB Code	Description	Weekly Class Hrs. Per Unit of Credit	Normal Class Size			Workload K-Factor
				LD	JD	GD	
C1 LEC	01 A	large lecture	1	facility limits (50)			1.0
C2 LEC	02 B	lecture discussion	1	40	40	40	1.0
C3 LEC	03 C	lecture-composition lecture-counseling lecture-case study	1	30	30	30	1.0
C4 SEM	04 D	discussion	1	25-39	25-39	25-39	1.0
C5 SEM	05 E	seminar	1	20	20	15	1.0
C6 SEM	06 F	clinical processes	1	20	10	10	1.0
C7 ACT	07 G	fine arts and science activities	2	24	24	24	1.3
C8 ACT	08 H	education workshops and social science activities	2	30	30	30	1.3
C9 ACT	09 I	music activity - large group	2	40	40	40	1.3
C10 ACT	10 J	music activity - small group	2	10	10	10	1.3
C11 ACT	11 K	physical education and recreation activities	2	30	30	30	1.3
C12 ACT	12 L	speech, drama & journalism activities	2	20	20	20	1.3
C13 ACT	13 M	technical activities and laboratories	2	facility limits (24)			1.3
C14 ACT	14 N	remedial courses	2	15	15	15	1.3
C15 LAB	15 O	technical activities and laboratories	3	facility limits (24)			1.5
C16 LAB	16 P	science laboratories	3	facility limits (24)			2.0
C17 LAB	17 Q	clinical practice off campus	3	8	8	8	2.0
C18 ACT	18 R	major intercollegiate sports (not more than four per year)	3 or more	20	20	-	6.0
C19 ACT	19 S	minor intercollegiate sports	3 or more	20	20	-	3.0
C20 ACT	20 T	major performance	3 or more	20	20	20	3.0
C21 ACT	21 U	music performance	3 or more	40	40	40	3.0
* S23 SUPV	23 V	social work supervision	N/A	-	-	12	N/A
S24 W → S25 SUPV	25 X	practice teaching, work-study, thesis and projects	N/A	-	25	25	N/A
S36 SUPV	36 Y	independent study, fieldwork, studio instruction, supervised activities	N/A	36	36	36	N/A
S48 SUPV	48 Z	independent study, music studio instruction, supervised activities, majors only	N/A	48	48	48	N/A
C77 SUPV	77 1	peer-taught courses, ROTC or non-workload instruction which is not state supported	varies	N/A	N/A	N/A	0.0
C78 SUPV	78 2	nontraditional instruction, examination, or evaluation (workload is assigned)	varies	N/A	N/A	N/A	0.0

* Formerly S-12 23 = Code for APDB and Class Schedule 12 = number to use in formula to determine WTUs

S24 24 INDEPENDENT STUDY, GRADUATE WORK

N/A

24

24

24

N/A
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COURSE CLASSIFICATION SYSTEM — EXAMPLES

Course Classification Number	Description	Typical Examples and Comments
C-1	Large lecture	Lecture courses in any discipline with more than 50 enrollments.
C-2	Lecture discussion	Lecture courses in any discipline in which class participation is a planned portion of the instructional method.
C-3	Lecture — composition Lecture — counseling Lecture — case study	Business, education, English, and psychology courses in which students write, are counseled or study law cases.
C-4	Discussion	Courses in any discipline in which student participation (discussion) is the primary instructional method.
C-5	Seminar	Courses in any discipline using seminar methods of instruction.
C-6	Clinical processes	Nursing and psychology courses in clinical processes and education courses involving individual testing, such as driver training in a simulator.
C-7	Fine arts and science activities	Art, anthropology and science activities.
C-8	Education workshops and social science activities	Includes methods taught on an activity basis in education and subject areas.
C-9	Music activity — large group	Does not result in a major public performance.
C-10	Music activity — small group	Instrumental or vocal instruction.
C-11	Physical education and recreation activities	Gym classes or intramural sports if credit is given.
C-12	Speech, drama and journalism activities	Class work in debate, acting and publication; no public performance involved.
C-13	Technical activities and laboratories	Courses involving the use of business and other machines; accounting, geography, foreign languages, home economics, psychology, library science, photography, engineering, industrial arts, agriculture, mathematics and statistics.
C-14	Remedial courses	Courses for students admitted as exceptions only.
C-15	Technical activities and laboratories	Laboratories in art, foreign language, home economics, industrial arts, physical education, speech correction, cartography, audiovisual, mathematics, library science, police science.
C-16	Science laboratories	Laboratories in natural science, life science, psychology, natural resources, agriculture, engineering, meteorology, photography.
C-17	Clinical practice — off campus	Nursing, social work.
C-18	Major intercollegiate sports	Football, basketball, baseball, track and field, wrestling, swimming, etc.; limited to four sports per year.
C-19	Minor intercollegiate sports	Other sports not listed as C-18.
C-20	Major performance	Production courses in art, drama, journalism, music, photography, radio-TV, debate; results in a major public performance, showing or distribution.
C-21	Music performance	Major performance groups, such as orchestras, bands and choruses.
S-23	Social work supervision	Graduate level social work only.
S-24	GRADUATE SUPERVISION	GRADUATE THESIS + PROJECTS
S-25	Practice teaching, work-study, thesis projects, and independent study	Undergraduate — practice teaching and public school nursing. Graduate — all disciplines.
S-36	Independent study, fieldwork, studio instruction, supervised activities	Undergraduate — all disciplines.
S-48	Independent study, music studio instruction, supervised activities, majors only	Undergraduate — music.
C-77	Peer-taught courses, ROTC or non-workload instruction which is not state supported	Courses which generate no workload for faculty but generate FTES for the campus and are not state supported.
C-78	Non-traditional instruction, examination or evaluation	Courses which generate credit by examination, or evaluation, or which are taught in modes not described by the formulas. Faculty workload is assigned.