

For Academic Programs Office Use Only		
D.B. _____	Catalog _____	File _____

**PROGRAM PROPOSAL - Form P**

COLLEGE _____	<u>COAS</u>	_____ New Major	_____ New Option	_____ Change to Program
Discipline _____	<u>Service Learning (SL)</u>	_____ New Minor	<u>X</u> New Certificate	_____ Delete Program
		_____ New Credential	_____ New Track, Emphasis or Concentration	_____ Discontinue Program

*All new degree major programs and certain new options are submitted for Chancellor's Office approval by the Vice President for Academic Affairs. Program changes, discontinuations, and deletions are sent as information items.*

**TITLE OF DEGREE PROGRAM:** SERVICE SCHOLARS PROGRAM<sup>1</sup>

Enter a brief summary of the purpose of this proposal.

**Purposes of this Program:**

- To recognize students who contribute to the community beyond the campus;
- To provide opportunities for students to use their developing knowledge in service to the outside community, addressing societal needs in the areas of health, education, safety, social justice, the environment, civic life, outreach, etc.;
- To build interest in the University's service learning program and course offerings by offering recognition to students who meet the certificate program's requirements.

**Requirements:**

- Any 12 units that explicitly incorporate service learning. The courses may be drawn from any discipline(s) or from among any SL numbered course. No more than one course may also be applied to the student's major(s) or minor(s). Confirmation that the student participated in the service learning component of the relevant courses will be required. (Note: In some service learning courses, the service component is optional rather than required.)
- Final reflective portfolio to be submitted to the Director of the Office of Community Service Learning (or designee) for evaluation.

The service must be unpaid and done either for a not-for-profit project organization or for a for-profit organization that is undertaking a community service project beyond its usual purview. (Minor stipends, reimbursement for expenses, or scholarships involving community service do not disqualify the work as unpaid for this purpose.) Students must receive a grade of "C" or better in any course applied to the Service Scholars Program.

**Recognition**

Students who complete the Service Scholars Program will receive an appropriate certificate or other recognition designating that fact, such as a Service Scholars designation on their academic transcript.

**Special Situations**

Transfer students who have completed a college-level service learning course and can provide independent verification of the number of service hours completed for the course, may apply one service learning course taken prior to CSUSM matriculation to the Service Scholars Program.

<sup>1</sup>An earlier version of this proposal was submitted by Drs. Lynda Gaynor and Miriam Schustack. Most of the ideas and the language in this proposal remain theirs.

Does this proposal impact other disciplines?  Yes  No  
 If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

Discipline _____	Signature _____	Date _____	<input type="checkbox"/> Support	<input type="checkbox"/> Oppose
Discipline _____	Signature _____	Date _____	<input type="checkbox"/> Support	<input type="checkbox"/> Oppose
Discipline _____	Signature _____	Date _____	<input type="checkbox"/> Support	<input type="checkbox"/> Oppose

If additional space is needed to complete this form, use supplementary sheets.

**REVIEW PROCESS**

<u>Staci L Beavers</u> Originator (Please Print)	<u>12/9/05</u> Date	_____ Library and Information Services	_____ Date
<u>Staci L Beavers</u> Program/Center/Department - Director/Chair	<u>12/9/05</u> Date	_____ Computing & Telecommunications	_____ Date
<u>Judith A. Parson</u> College Curriculum Committee	<u>5/3/06</u> Date	_____ Campus Physical Planning (if applicable)	_____ Date

**APPROVAL PROCESS**

1. <u>[Signature]</u> College Dean (or Designee)	<u>5/3/06</u> Date	4. _____ Vice President for Academic Affairs (or Designee)	_____ Date
2a. _____ Academic Planning and Policy Committee	_____ Date	5. _____ President (or Designee)	_____ Date
2b. _____ Budget and Long Range Planning (if applicable)	_____ Date	6. _____ Date to Chancellor's Office	
3. _____ Academic Senate	_____ Date		

[Signature]