

• Authorization To Offer Non-Degree Extension Credit Course Through Extended Studies •

1. Desired Term: Fall 2005		Year of implementation: 2005													
2a. Course abbreviation and Number: EDUC E1014 E1015		2b. Abbreviated Title: (No more than 25 characters, including spaces) Mathematics I/ Early Childhood													
		4. Number of Units: 3	5. Billing Units: 3												
6. Allowed Student Levels: UG X GR X EE X (Default is to check all three levels)															
7. Grading Method: <input type="checkbox"/> N Normal (N) (Default is Letter Grade +/-, Students may request Credit/No Credit) <input type="checkbox"/> Normal Plus Report-in-Progress (NP) (As for Normal; also allows Report-in-Progress) <input type="checkbox"/> Credit/No Credit Only (C) <input type="checkbox"/> Credit/No Credit or Report-in-Progress Only (CP)															
8. Mode of Instruction: (See pages 17-23 at http://www.calstate.edu/cim/data-element/APDB-Transaction-DED-SectionV.pdf for definitions of the Course Classification Numbers)		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Type of Instruction</th> <th>Number of Credit Units</th> <th>Instructional Mode (Course Classification Number)</th> </tr> </thead> <tbody> <tr> <td>Lecture</td> <td style="text-align: center;">3</td> <td style="text-align: center;">02</td> </tr> <tr> <td>Activity</td> <td></td> <td></td> </tr> <tr> <td>Lab</td> <td></td> <td></td> </tr> </tbody> </table>		Type of Instruction	Number of Credit Units	Instructional Mode (Course Classification Number)	Lecture	3	02	Activity			Lab		
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Lecture	3	02													
Activity															
Lab															
9. Attributes: Course Requires Consent for Enrollment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Faculty <input type="checkbox"/> Credential Analyst <input type="checkbox"/> Dean <input type="checkbox"/> Program/Department - Director/Chair Prerequisites: _____ Co-requisites: _____															
10. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.															
_____ Discipline	_____ Signature	_____ Date	_____ Support _____ Oppose												
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Important : Please Complete

1. Instructor _____ Susan Turof

2. Please complete the Extension Course Proposal Form
http://www.csusm.edu/academic_programs/Curriculum_Forms/index.html

SIGNATURES: (COLLEGE LEVEL)

1. Program Director/Chair N/A Date _____

2. College Dean (or Designee) [Signature] Date 10/24/05

(UNIVERSITY LEVEL)

3. Dean of Extended Studies (or Designee) [Signature] Date 10/25/05

4. Vice President for Academic Affairs (or Designee) [Signature] Date 1/27/06

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OFFICE OF EXTENDED STUDIES EXTENSION COURSE PROPOSAL FORM

In planning the components of our Extended Studies program at Cal State San Marcos, this office consults closely with the academic colleges and departments to determine the suitability of course content, teaching methods and instructor qualifications. To assist us in evaluating your proposed course for credit, please submit this completed form—*along with Form X: New Course Non-degree Credit*—to our office as soon as possible. Questions before you submit? Call (760)750-4020.

- **Course Title: Mathematics I / Early Childhood**
- **Course Description:** *(Please provide a short paragraph describing the purpose, topics and audience for your course. Be sure to include the benefits for students who take your course. An edited version of this description will be used for promotional copy.)* The purpose of this course to provide teachers of young children with a comprehensible, method of imparting the basic processes of Mathematics; Linear Counting, The Decimal System, and the Four Basic Operations (addition/subtraction/multiplication, and division). The young child will be prepared for the challenges in the area of mathematics in elementary school and able to perform well within the guidelines of the California State Standards.
- **Course Objectives:** *(Provide specific student learning outcomes and how they will be achieved.)*
The students receiving this course will be able to effectively teach young children the basic mathematical concepts including Linear Counting, Number Sense, Calculations, and Memorizing the Basic Facts of Addition, Subtraction, Multiplication, and Division. These objectives will be achieved by lecture, training demonstrations, guided practice, and examination.
- **Evaluation:** *(What will be the basis for grades? How will you know that the students have achieved the course objectives?)*
The basis for grades is the student's demonstrating that they are proficient in the use of the materials presented during the training sessions. Each student is responsible for compiling the teacher's manual including lesson plans, materials handed out during the training session, and their personal notes and drawings. A final written exam and final paper concludes the assignments the students will have to complete to receive a final letter grade.
- **Course Length:** *(How many actual contact hours in class? Note: Credit courses must contain a minimum of fifteen 50-minute contact hours for each semester unit of credit, and outside of class work by students is required. The actual contact hours in class are 40.*
- **Proposed Date(s):** The proposed dates of this course are Nov. 8-12, 2005.
- **Location:** *(Indicate if you are proposing this course to be scheduled and offered in our facilities, or if this course is to be held at an off-campus location, such as a school, district or county office, company, etc.)*
This course is to be held at an off-campus location.
- **Support Needs:** *(Please indicate any special services you will need, such as audio-visual equipment, photocopying, room set-up, etc.)*
A TV/VCR, photocopying of the teacher's manual and handouts, room set-up of the required materials and cabinets to display them on.

- **Comments:** *(Please add any other relevant information, such as whether or not the course has been taught elsewhere successfully, why the course is needed in our area, marketing suggestions, etc.)*
This course has been successfully taught many times, in many locations, in many languages.

***When completed, please return this form, along with an up-to-date resume (with teaching references) to:
Trish Henlon, Office of Extended Studies, Cal State San Marcos, 333 S. Twin Oaks Valley Rd., San Marcos,
CA 92096; FAX: (760)750-3138; E-mail: thenlon@csusm.edu***