

• Authorization To Offer Non-Degree Extension Credit Course Through Extended Studies•

1. Desired Term: Summer		Year of implementation: 2005													
2a. Course abbreviation and Number: EDUC E1005		2b. Abbreviated Title: (No more than 25 characters, including spaces) APSI 2005													
3. College: Education		4. Number of Units: 2	5. Billing Units: 0												
6. Allowed Student Levels: UG GR <input checked="" type="checkbox"/> EE (Default is to check all three levels)															
7. Grading Method: <input type="checkbox"/> Normal (N) (Default is Letter Grade +/-, Students may request Credit/No Credit) <input type="checkbox"/> Normal Plus Report-in-Progress (NP) (As for Normal; also allows Report-in-Progress) <input checked="" type="checkbox"/> Credit/No Credit Only (C) <input type="checkbox"/> Credit/No Credit or Report-in-Progress Only (CP)															
8. Mode of Instruction: (See pages 17-23 at http://www.calstate.edu/cim/data-element/APDB-Transaction-DED-SectionV.pdf for definitions of the Course Classification Numbers) 6.7 lecture classes		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Type of Instruction</th> <th>Number of Credit Units</th> <th>Instructional Mode (Course Classification Number)</th> </tr> </thead> <tbody> <tr> <td>Lecture</td> <td>1</td> <td>205</td> </tr> <tr> <td>Activity</td> <td>1</td> <td>208</td> </tr> <tr> <td>Lab</td> <td></td> <td></td> </tr> </tbody> </table>		Type of Instruction	Number of Credit Units	Instructional Mode (Course Classification Number)	Lecture	1	205	Activity	1	208	Lab		
Type of Instruction	Number of Credit Units	Instructional Mode (Course Classification Number)													
Lecture	1	205													
Activity	1	208													
Lab															
9. Attributes: Course Requires Consent for Enrollment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____ Faculty _____ Credential Analyst _____ Dean _____ Program/Department - Director/Chair Prerequisites: N/A Co-requisites: _____															
10. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.															
_____ Discipline	_____ Signature	_____ Date	_____ Support _____ Oppose												
_____ Discipline	_____ Signature	_____ Date	_____ Support _____ Oppose												

Important : Please Complete

1. Instructor <u>Jan Jackson, Ph.D.</u>
2. Please complete the Extension Course Proposal Form http://www.esusm.edu/academic_programs/Curriculum_Forms/index.html

SIGNATURES: (COLLEGE LEVEL)

Suzanne Strassburger 6-03-05
 1. Program Director/Chair Date
[Signature] 6/7/05
 _____ Date

(UNIVERSITY LEVEL)

[Signature] 06/09/05
 _____ Date
[Signature] 6/14/05
 _____ Date
 Vice President for Academic Affairs (or Designee)

v Banner

COPY



**OFFICE OF EXTENDED STUDIES
EXTENSION COURSE PROPOSAL FORM**

In planning the components of our Extended Studies program at Cal State San Marcos, this office consults closely with the academic colleges and departments to determine the suitability of course content, teaching methods and instructor qualifications. To assist us in evaluating your proposed course for credit, please submit this completed form—along with Form X: *New Course Non-degree Credit*—to our office as soon as possible. Questions before you submit? Call (760)750-4020.

- **Course Title:** **Advanced Placement Summer Institute**
- **Course Description:** *(Please provide a short paragraph describing the purpose, topics and audience for your course. Be sure to include the benefits for students who take your course. An edited version of this description will be used for promotional copy.)*

For teaching professionals who are new, experienced or aspiring AP teachers. Instructors are experienced AP teachers endorsed by *The College Board*® who provide an outstanding week of challenging and worthwhile training to help AP teachers meet the special instructional needs of students in course content and pedagogical knowledge.

- **Course Objectives:** *(Provide specific student learning outcomes and how they will be achieved.)*
 1. **Enriched forum for sharing ideas and strategies with AP colleagues**
 2. **Awareness of fresh resources**
 3. **Introduction to new materials**
 4. **Sharing of practical classroom strategies****...all to be incorporated into daily lesson plans that promote academic excellence in the AP classroom.**
- **Evaluation:** *(What will be the basis for grades? How will you know that the students have achieved the course objectives?)*
Monitored attendance
complete a week's lesson plan in their discipline
- **Course Length:** *(How many actual contact hours in class? Note: Credit courses must contain a minimum of fifteen 50-minute contact hours for each semester unit of credit, and outside of class work by students is required. 38.4 hours*
- **Proposed Date(s):** **July 24 – 29, 2005**
- **Location:** *(Indicate if you are proposing this course to be scheduled and offered in our facilities, or if this course is to be held at an off-campus location, such as a school, district or county office, company, etc.)*
Mission Hills High School, 1 Mission Hills Court, San Marcos, CA 92069

COPY

- **Support Needs:** *(Please indicate any special services you will need, such as audio-visual equipment, photocopying, room set-up, etc.) Arrangements currently underway through Mission Hills High School, publishers, caterer, etc.*
- **Comments:** *(Please add any other relevant information, such as whether or not the course has been taught elsewhere successfully, why the course is needed in our area, marketing suggestions, etc.)*
APSI is an annual event for the Office of Extended Studies, entering its third year. Enrollment is growing. The institute is endorsed by *The College Board*®.

When completed, please return this form, along with an up-to-date resume (with teaching references) to: Trish Henlon, Office of Extended Studies, Cal State San Marcos, 333 S. Twin Oaks Valley Rd., San Marcos, CA 92096; FAX: (760)750-3138; E-mail: thenlon@csusm.edu

NOV 20 12 4 13